

## **School Parent Council Meeting: Overton Church of England Primary School**

**29<sup>th</sup> January 2026**

### **Attendees**

<b>Name</b>	<b>Role</b>	<b>Abbr as</b>
Fiona Wyeth	Head	FW
Rob Zealey	Governor	RZ
Oli Rodi	Parent-governor and meeting chair	OR
Catriona Clarke	Class 1	KC
Clare Brady	Class 3	CB
Rosie Mock	Class 5	RM
Sarah Lambert	Class 6	SL
Liz Chapman	Class 9	LC
Emma Daniel	Class 11	ED
Laura Harrison	Class 12	LH

Apologies from Hannah Smith, representing class 4 and governor, John Mitchell.

### **Minutes**

#### **1. Matters arising**

- a. OR noted that the school has received a letter from the Education Secretary congratulating them on their attainment levels for the most disadvantaged pupils at the end of Year 6 and inviting them to be part of the new Regional Improvement for Standards and Excellence (RISE) network. This network is about the sharing of good practice. OR congratulated FW, who in turn praised the school staff.
  
- b. It was also noted that queries and issues raised with FW in advance had been answered in her response to the parent council before the meeting. FW agreed that the expectations about reading and spelling could be shared with all parents.

**Action:** Parent council reps to share information with their class.

#### **2. Actions from last meeting**

- a. *Gaps in representation* – it was noted that we are still missing parent reps from classes 2, 7, 8, 10, 13 and 14.
  
- b. *Sports*: Mr Butler will be organising an inter school sports session in the summer term. FW confirmed that the play equipment was in use at some lunchtimes.
  
- c. *TV use*: FW spoke to year 2 teachers who said that the TV had been used a little more in the run up to Christmas to help pupils come down after the nativity

practices and performances. She also said that the TV was used more on wet days when the children couldn't go outside for playtime. The lack of storage space at the school for waterproofs and wellies for children to be able to change into to go outside on days when it was very wet was discussed. FW explained that there were wet play boxes in each classroom with resources – colouring, games and puzzles etc for children to use during wet play. It was also discussed that older year groups were much better at self-directed play and less likely to be drawn to the TV during wet play. FW said that the actual screen time overall was very limited, but that she would talk to staff and review other resources/activities that could be made available during wet play.

*d. PE uniform*

There will be another letter out to parents clarifying what is and isn't allowed, particularly around hoodies, jewellery and trainer colour. On the point about the colour of trainers, this will only be enforced from September.

*e. Spelling and reading*

It was clarified that from Reception to year 2, the aim was for all children to be heard reading by an adult twice a week and FW has spoken to teachers about recording this in Link books. From Y1, the second read may be as a group of children reading together with an adult. On spelling, the spellings are being made available through paper copies, on google classroom and also in Spelling Shed itself. Teachers will be sharing results, but have discretion on how, so parents may not see the spelling books but the results will be shared in a different way.

**Actions:** FW to ask teachers in those classes where there is no parent representation to approach parents to join the parent council

FW to review if wet play activity boxes needed stocking up and if there was any other action to limit use of TV.

**3. After school club (wrap around care)**

There was a consensus from parents that there appeared to be a lack of structure in after school club (wrap around care) and there were request for it to involve more outside time and look at ways to make it more engaging and fun.

FW talked through the structure of after school club, outlining that children would come in at the end of school for a drink and a biscuit, if able they would then play outside before coming in for a snack and free play in the room. If they were able, staff will also sometime listen to the children who stay after 5.00pm to read.

It was discussed that there was a need to set out for parents what happened at after school club, so that they can better understand what the structure was.

There was a particular demand by parents for more adult led activities and it was questioned whether there was a need for more resources.

It was suggested that the school looked into an external provider. FW said that there had been one in the past, but they hadn't been able to make the club profitable so had left quite abruptly leaving a challenge for the school to sort something to support parents.

Parents also asked for more clarity around what other clubs were run after school by staff or external providers and when.

**Actions:** FW to identify if the afterschool club needs more resources.  
FW to review what is on the website about after school club and other clubs

#### **4. Communication**

It is an ongoing challenge for parents to keep on top of everything. Parents noted that the calendar on the website and ability to sync it to their phone was good. It was requested that actions in the calendar that involved dress up should be marked dress up and on the Friday update. The weekly update with the following week's reminders was helpful, but parents expressed needing to look further ahead. LC shared that a parent in her class had seen the Whitchurch regular updates. This included the calendar for the year and then anything in bold that had been added, so that parents could see new activities.

**Actions:** FW to look at how to mark calendar activities and Friday update as dress up to ensure parents don't miss this  
LC to share Whitchurch example

#### **5. AOB**

LH asked if there could be greater clarity on the rules around what children could and could not bring into school (e.g fidget toys). FW said that this was clear and that children shouldn't be bringing anything in with them unless pre-agreed. Only one keyring and a few children are allowed due to their need to bring in small toy or fidget. This is always agreed by the class teacher in consultation with the Inclusion Manager. Similarly, there are a few children who have a sensory need and we have a relaxed approach to uniform for these children (again agreed with the Inclusion Manager).

It was clarified that there had been a crossing marked out previously from the footpath that comes out by the school at the turning circle and FW would look at whether this can be repainted.

## **6. Agenda items for next meeting and date**

CB asked for a focus on reading as it's the Year of Reading

OR proposed further discussion on agenda items via email. FW suggested keeping these to only 1-2 so there is time to discuss at depth. Any queries can be sent before the meeting and she will respond to the reps.

*Next meeting to be held on 15<sup>th</sup> April*

**Action:** All to share proposal for agenda items via email